

JOB DESCRIPTION

Stage Manager (On Book)

ThickSkin Theatre is an award-winning touring company and a driving force in Wigan Borough's growing cultural ecology. ThickSkin has earned a national reputation for its **bold, high quality theatre productions** blending text, movement and design.

We are looking for a Stage Manager (On Book) for our Generator Company. Generator is our ambitious Young Company designed to launch the next generation of fearless theatre-makers. In 2025, the Generator Company will create a brand-new piece of theatre — devised from the ground up, in collaboration with professional directors. Developed and performed at our studio in the heart of Wigan, this show will spotlight raw talent, local stories, and ThickSkin's trademark visual and physical style.

The SM will keep things running smoothly in rehearsals, during tech and on show days. This person will be organised, creative and a great communicator – working with the whole company to co-ordinate day-to-day activity. They'll also be a great people-person, looking after the company and being on hand to answer any queries.

Responsibilities

- Rehearsals:
 - Assist with the preparation of the rehearsal space each day.
 - Distribute rehearsal reports each day.
- Show responsibilities:
 - Ensure any set, props and costume are maintained and ready for each performance.
 - Responsible for pre-show checks.
 - Distribute show report each day.
 - Call the show and run show cues via QLab.
- General
 - Send daily call sheets to the company.
 - Monitoring the working hours and call times of the company.
 - Work with the Producer and team to troubleshoot any issues that arise.
 - Manage the petty cash budget.
 - Assist with sourcing any set, props and costume.

Person Specification

- Experience in stage, production and/or company management for theatre.
- High attention to detail and able to problem solve to ensure creative visions are maintained to the highest standard.
- Experience ensuring that policies (health, safety, environmental) are maintained.
- Good understanding of health and safety practices on stage.
- Good technical theatre knowledge.

- Comfortable performing maintenance to props and costumes.
 - Experience with QLab.
 - Experience liaising with front of house.
 - Approachable and collaborative team member.
 - Organised with a high attention to detail.
 - Based in Greater Manchester.
 - This team member will need to undergo a DBS check.
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Important Info

Dates:

Rehearsals: 10–15 Nov (10am–6pm)

Tech rehearsals: 17–19 Nov (10am–6pm)

Performances: 20–22 Nov (evenings & matinee)

Contract & Pay:

£637 per week

plus equity pension and holiday pay

Cast of ten young creatives. Stage Management will be supported by Associate Producer & Directing team.

We are looking for someone based in Greater Manchester for this role.

How to apply

To apply for this post, submit your CV, plus up to 300 words, or a short video or sound file on why you're interested in working with ThickSkin.

Video or audio submissions should be no longer than 5 minutes.

Please email your application to talent@thickskintheatre.co.uk.

Deadline: 16 September 2025

Interviews: Taking place online

Our diverse team and their range of experiences are integral to our success, but we still have work to do to make sure we are representing the communities we serve.

We welcome applications from everyone and particularly encourage applicants who are based in Wigan or are usually under-represented in the theatre industry.